



ADMINISTRATIVE GUIDE

56TH ANNUAL GENERAL MEETING (“AGM”) OF MBSB BERHAD (“MBSB” OR THE “COMPANY”)

Date	:	Tuesday, 26 May 2026
Time	:	10.00 a.m.
Meeting Venue	:	Grand Ballroom, 1 st Floor, KLGCC Convention Centre, 1A Jalan Bukit Kiara 1, 60000 Kuala Lumpur
Online Platform	:	The Portal at https://srmy.vistra.com with Remote Participation and Voting (“RPV”) facilities

MODE OF MEETING

The AGM of the Company will be conducted via a hybrid mode (physical and virtual) in line with Principle of the Malaysian Code of Corporate Governance (“MCCG”) and as announced by Securities Commission Malaysia and Bursa Malaysia Berhad on 30 August 2024. In this respect, the Company will continue to leverage technology, to ensure that the AGM supports meaningful engagement between the Board/Management and Shareholders of the Company.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining a member who shall be entitled to attend this AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd in accordance with Clause 61(2) of the Company’s Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991 (“SICDA”), to issue a General Meeting Record of Depositors as at **15 May 2026**. Only a depositor whose name appears on the Record of Depositors as at **15 May 2026** shall be entitled to attend the said meeting or appoint proxies to attend and/or vote on his/her/its behalf.

ATTENDANCE AT THE AGM

Shareholders of the Company are invited to attend the AGM to exercise your right to attend, participate and vote at the AGM by Physical Attendance at the AGM Meeting Venue or Virtual Attendance by participating remotely using Remote Participation and Voting (RPV) facilities available on Vistra Share Registry and IPO (MY) portal (“The Portal”) at <https://srmy.vistra.com>.

REGISTRATION FOR ATTENDANCE AT THE MEETING VENUE ON THE DAY OF AGM

Pre-registration is not required if you are to attend the AGM physically at the Meeting Venue. Please take note of the following notes for your physical attendance.

1. Registration will start at 8.00 a.m. at the Ballroom 3, 1st Floor, KLGCC Convention Centre and will end at a time as directed by the Chairman of the meeting.
2. Please read the signage to ascertain which registration table you should approach to register yourself for the meeting and join the queue accordingly.
3. Please produce your original Identity Card (IC)/passport to the registration staff for verification purposes. Please make sure you collect your IC/passport thereafter.
4. No person will be allowed to register on behalf of another person even with the original IC/passport of that other person.
5. Upon verification, you are required to write your name and sign on the Attendance List placed on the registration table.
6. You will be given (1) an identification wristband printed with passcode. No person will be allowed to enter the meeting room without the wristband. Please retain the wristband for voting. There will be no replacement in the event that you lose or misplace the wristband.

7. The registration counter will handle verification of identity, registration and revocation of proxy/proxies. If you have any enquiry, please proceed to the Help Desk.
8. If you have registered to attend the meeting virtually via RPV and subsequently decided to be present at the Meeting Venue, registration staff will guide you on how you should register and submit your votes during the voting session.

REGISTRATION FOR ATTENDANCE VIA RPV AT THE AGM

Shareholders who are unable to attend the AGM physically at the meeting venue will have the option to attend remotely by using the RPV facilities via The Portal at <https://srmy.vistra.com>. Kindly refer to the following steps:

1. Register as a user at The Portal
 1. Visit the website at <https://srmy.vistra.com>.
 2. Click “Register” and select “Individual Holder” and complete the New User Registration Form.
 3. For guidance, you may refer to the tutorial guide available on the homepage.
 4. Once registration is completed, you will receive an email notification to verify your registered email address.
 5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.

6. Once you receive the confirmation, activate your account by creating your password.
 7. If you are an existing user with The Portal or our TIIH Online portal previously, you are not required to register again.
2. Pre-register your attendance for the AGM
 1. Shareholder(s), proxy(ies), corporate representative(s) and attorney(s) are **required to pre-register** their attendance for the AGM for verification of their eligibility to attend the AGM based on the General Meeting ROD as at **15 May 2026**.
 2. The pre-registration is open from the date of the Notice of AGM on **30 April 2026** until the day of AGM on **Tuesday, 26 May 2026**.
 3. Login with your user ID (e-mail address) and password and select the corporate event: **"MBSB BERHAD 56TH AGM"**
 4. Navigate to the three (3)-dots menu on the right side of the corporate event and choose **"Registration"**.
 5. Read and agree to the Terms & Conditions and confirm the Declaration.
 6. Review your details and proceed to submit your registration. Refer to "Submission History" for registration record.
 7. Your registration will be verified against the Record of Depositors as of **15 May 2026**.
 8. Once approved, you will receive an email confirming your registration for remote participation together with details on RPV procedures.
 3. Participate through live streaming on the AGM Day
 1. Login with your user ID and password for remote participation at the AGM at any time from 8.00 a.m. i.e. 2 hours before the commencement of the AGM on **Tuesday, 26 May 2026** at 10:00 a.m.
 2. Select the corporate event: **"MBSB BERHAD 56TH AGM"** to engage in the proceedings of the AGM remotely.
 3. If you have any questions for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavour to respond to questions submitted by the remote participant during the AGM. If there is a time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.
 4. Online Remote Voting
 1. The voting session commences from 10:00 a.m. on **Tuesday, 26 May 2026** until a time when the Chairman announces the end of the session.
 2. Indicate your votes for the resolutions that are tabled for voting.
 3. Confirm and submit your votes..

9. If your registration is not approved, you will also receive an email notification.

(Note: New users of The Portal are advised to allow sufficient time for the registration approval process to ensure successful log in and participation in the AGM.)

LODGEMENT OF PROXY FORM

A Shareholder can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form. The Proxy Form must be deposited at the Company's Share Registrar's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, Wilayah Persekutuan or drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, alternatively, you may also submit the Proxy Form electronically, via The Portal at <https://smy.vistra.com>, not less than forty-eight (48) hours before the time for holding the meeting or at any adjournment thereof, otherwise the instrument of proxy shall not be treated as valid. Please do read and follow the following procedures to submit Proxy Form electronically ("e-Proxy Form"):

Steps for Individual Shareholders

1. Register as user to The Portal. Please follow the steps to register as user to The Portal as mentioned above.
2. Proceed with submission of e-Proxy Form
 1. Login with your username (i.e. email address) and password.
 2. Select the corporate event: **"MBSB BERHAD 56TH AGM"**
 3. Navigate to the 3 dots at the end of the corporate event and choose **"SUBMISSION OF PROXY FORM"**.
 4. Read and agree to the Terms & Conditions and confirm the Declaration.
 5. indicate the number of shares for your proxy(s) to vote on your behalf.

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6. Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.
 7. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.
 8. Review and confirm your proxy(s) appointment.
 9. Print e-proxy form for your record.
2. Proceed with submission of e-Proxy Form
 1. Login to <https://srmy.vistra.com> with your email address and password
 2. Select the corporate event: **“MBSB BERHAD 56TH AGM”**
 3. Navigate to the icon “>” at the end of the corporate event.
 4. Read and agree to the Terms and Conditions and confirm the Declaration.
 5. Select the corporate holder’s name.
 6. Proceed to download the submission file.
 7. Prepare the file for the appointment of proxy(ies) by inserting the required data.
 8. Proceed to upload the duly completed proxy appointment file.
 9. Select “Confirm” to complete your submission.
 10. Print the confirmation report of your submission for your record.

Steps for Corporate Shareholders

1. Register as user at The Portal
 1. Visit the website at <https://srmy.vistra.com>.
 2. Click “Register” and select “Representative of Corporate Holder” and complete the New User Registration Form.
 3. Complete the registration form with your personal details.
 4. Once registration is completed, you will receive an email notification to verify your registered email address.
 5. After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved.
 6. Once you receive the confirmation, activate your account by creating your password.

Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.

- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- In the event you encounter any issues with logging in, connection to the live-streamed meeting or online voting on the Meeting day, kindly call Tricor Help Line at 011-40805616/011-40803168/011-40803169/011-40803170 or e-mail to is.enquiry@vistra.com for assistance.

Health and Safety Measures

- All physical attendees at the Meeting Venue must be medically fit to attend the AGM. You are encouraged to wear a mask during the meeting if you exhibit symptoms of being unwell with sore throat, influenza, fever, cough or other common symptoms of COVID-19 or attend the AGM virtually.
- The Company will take the necessary measures against any of the attendees who do not meet the health protocols.

Refreshment and Door Gift

- **NO** refreshments (i.e. food and beverage) will be served at the Meeting Venue.
- **NO** Door Gift will be distributed at the Meeting Venue.
- A token of appreciation (e-voucher) will be sent to shareholders/proxies who attend the AGM physically or virtually via mail/e-mail within fourteen (14) days after the conclusion of the AGM. The basis of entitlement for the e-voucher is as follows:
 - i) Attending as Shareholder and also as proxy - ONE (1) e-voucher.
 - ii) Attending as proxy only - ONE (1) e-voucher, irrespective of the number of shareholders you represent.

Pre-meeting Submission of Questions to the Board of Directors

- To administer the proceedings of the AGM orderly, shareholders may, in advance of the AGM, submit questions to the Board. To do so, please proceed to The Portal at <https://srmy.vistra.com> to login, pose your questions and submit electronically no later than Sunday, **24 May 2026** at 10.00 a.m. The responses to these questions will be shared during the AGM.

Note to users of the RPV Facilities

- Should your registration for RPV be approved we will make available to you the rights to join the live-streamed meeting and to vote remotely. Your login to The Portal on the day of the Meeting will indicate your presence at the virtual AGM.

- iii) If the shareholder appoints more than one (1) proxy, only ONE (1) e-voucher will be given, and this will be given to the first registered proxy.
 - iv) If a proxy has registered and attended the AGM, and the shareholder(s) subsequently decide to attend and request the revocation of the proxy appointment, the proxy is NOT entitled to any e-voucher.
- The voting for each of the resolutions as set out in the Notice of AGM will take place only upon the conclusion of the deliberations of all the businesses transacted at the AGM. The registration for attendance will be closed, to facilitate commencement of the poll.
 - Shareholders and proxies attending the AGM virtually will be using the RPV facilities to exercise their rights to vote via The Portal at <https://srmv.vistra.com>. Please refer to this Administrative Guide "REGISTRATION FOR ATTENDANCE VIA RPV AT THE AGM" for detailed instructions on remote voting.
 - Shareholders and proxies who are physically present at the Meeting Venue will vote at the voting kiosks located at the designated area whereby each kiosk will be equipped with a tablet. Each shareholder/proxy will be directed to the voting kiosk with his/her personalised wristband printed with a passcode which is issued during registration for the AGM.
- Each shareholder/proxy is invited to cast his/her vote, and the whole polling process for the AGM is expected to be concluded in 45 minutes. Thereafter, the AGM will resume for the declaration of the poll results by the Chairman.

Integrated Annual Report and Sustainability Report:

- MBSB's Integrated Annual Report ("IAR") and Sustainability Report ("SR") for the Financial Year 2025 are available on <https://www.mbsb.com/ar.html> and Bursa Malaysia's website at www.bursamalaysia.com under Company's announcements.
- You may request for a printed copy of the IAR and SR at <https://srmv.vistra.com> by selecting "Request for Annual Report/Circular" under the "Investor Services".
- Nevertheless, we hope you would consider the environment before you decide to print the above reports or request for the printed copy of the IAR and SR. The environmental concerns like global warming, deforestation, climate change and many more affect every human, animal and nation on this planet.

Parking:

- Parking is complimentary.

Voting Procedure:

- The voting at the AGM will be conducted on a poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd as Poll Administrator to conduct the poll and Coopers Professional Scrutineers Sdn Bhd as Scrutineers to verify the poll results.

AGM Enquiry:

If you have any enquiries regarding the printed copy of the IAR, SR or Proxy Form prior to the meeting, please contact our Share Registrar during office hours, from 9:00 a.m. to 5:30 p.m. (excluding public holidays), as follows:

Tricor Investor & Issuing House Services Sdn Bhd

Registration No. 197101000970 (11324-H)
 Unit 32-01, Level 32, Tower A,
 Vertical Business Suite, Avenue 3,
 Bangsar South,
 No. 8, Jalan Kerinchi,
 59200 Kuala Lumpur, Malaysia

Telephone Number

General Line	+603-2783 9299
Email address	is.enquiry@vistra.com